

## **STUDENT TRANSPORTATION EMPLOYEE REQUIREMENTS, TRAINING AND RESPONSIBILITIES**

### **Part A - School Bus Drivers**

The school bus driver is responsible for safeguarding the lives of children in performance of his/her duty. The work requires physical strength, mental poise, the ability to cope effectively with emergencies, excellent driving skills and an ability to relate positively with students.

All school bus drivers must hold a valid CDL operator license with the proper endorsements issued by the Maine Secretary of State.

#### **A. Annual Medical Examination**

All drivers operating a vehicle designed to carry 10 or more passengers must undergo an annual physical examination as required by the Uniform School Bus Standards and submit the completed School Bus Driver Physical Examination Form to the Superintendent/designee. Physical examinations shall be conducted by a physician selected by MSAD #56 and paid for by MSAD #56. If a driver wishes to select a different physician, the physician selected by the driver must be approved in advance and the examination shall be conducted at the driver's own expense.

Annual examinations will be scheduled and must be completed during the month preceding the start of the school year for regular drivers. New and substitute bus drivers must complete the examination before beginning their driving duties.

#### **B. Drug and Alcohol Testing**

School bus drivers will participate in drug and alcohol testing as required by applicable federal and state laws. A procedure for drug and alcohol testing, as set by federal and/or state agencies, shall be reviewed annually and signed by each district bus driver.

#### **C. Annual Motor Vehicle Records Check**

Any employee of MSAD #56 operating a district vehicle carrying 10 or more passengers shall undergo an annual state motor vehicle record check.



## **Part B - Other Employees with Student Driving Responsibilities**

The Superintendent/designee is directed to obtain annual motor vehicle records checks for any school employee who transports students as part of their regular duties.

LEGAL REFERENCE:       49 CFR Parts 40 and 382  
                                  26 MRSA §§ 681 (8)(B); 685(2); 689  
                                  Uniform School Bus Standards, 081.6

CROSS REFERENCE:       EEAEAA - Drug and Alcohol Testing of Bus Drivers  
                                  EEAEAA-R - Drug and Alcohol Testing of Bus Drivers -  
                                  Administrative Procedure

ADOPTED:    January 9, 2001