

CONSENT AGENDA

The Consent Agenda is intended to streamline the process for approval of regular, routine issues that come before the Board of Directors, based on the assumption that they have been dealt with by the appropriate committee in a thorough fashion. Such reliance upon the work of the Board committees is provided for in governance policies. There is a presumption that many committee actions will be placed on the consent agenda unless the leadership determines that the matter should be reviewed in detail by the full Board of Directors. The superintendent's report and other staff reports may also be included as part of the consent agenda.

1. All consent agenda items must be clearly identified and included in the Board pre-mailing.
2. The consent agenda should state at the top of the printed sheet: "Any Board member may request that any item be removed from this consent agenda and moved to the regular agenda."
3. If one matter in a committee report does not qualify as a "consent agenda" item, that matter shall be moved to the regular agenda. The rest of the matters will be passed upon the motion of the chair to approve the consent agenda.
4. The consent agenda will be reviewed after the minutes of the previous Board meeting are approved. Matters to be removed will be inserted into the regular agenda at the appropriate reporting position.
5. Board members should thoroughly review the consent agenda items and other pre-mailing materials prior to the meeting and anticipate that no verbal report will be presented.

CROSS REFERENCE: BEDB, Agenda Format

APPROVED: July 10, 2007