

## **HIGH SCHOOL COURSE ENROLLMENT**

It is the intent of the Board of Directors to arrange for class sizes that will provide effective instruction for students and efficient use of staff and facilities. A course is defined as any number of classes that each present the same curriculum.

It shall be the policy of MSAD #56 to require that high school classes be scheduled in a manner to insure maximum learning experiences. It is also understood that the nature of certain high school courses, the size and availability of facilities and equipment may in some instances govern the class offerings and the number enrolled in classes.

The minimum average course size, other than special education classes, shall be an enrollment of ten (10) students. No course should be permitted to operate with less than ten (10) students enrolled unless the Board of Directors has granted prior approval.

The Superintendent and the principal will meet annually before teacher contracts are issued in the spring to examine enrollments and teacher schedules. At this time, all class sizes will be reviewed with the intent of providing the best utilization of the staff time within the district. After the first week of courses, classes with less than ten (10) students, other than special education classes, will not normally continue. Reassignments of the teacher and students must be made unless the Board of Directors approves continuation.

The Superintendent and the principal when determining whether a course should be offered for less than ten (10) students will consider the following:

1. Core courses are sequential in nature.
2. The needs of the students.
3. History of enrollments.

A written proposal will be prepared by the building principal requesting an exception to this policy and submitted to the Board of Directors for consideration at the Board of Directors meeting in May.

ADOPTED: February 9, 1988

REVISED: May 13, 1997  
May 10, 2005

Code changed: September 25, 2002, per the Policy Committee