

PRICING OF AND PAYMENT FOR FOOD SERVICES

The MSAD #56 Board of Directors issues the following guidelines for handling charging of meals by students. "Charging" refers to any and all forms of exchange of verbal or signed agreement for payment of a meal after the service of the meal.

It is the responsibility of each student(s) and parent(s) to pay for the meal in advance or at the time of the service of the meal. K-5 students are asked to pay at the beginning of the week for the meals served for that week. 6-12 students pay on line at the cash registers.

1. Parents/guardians and students must be advised in writing of this policy, and the corresponding responsibility for the debts incurred by charging. This notice will be issued on an annual basis.
2. A maximum of five replacements or special meal arrangements resulting from charging will be allowed each student within each school year.
3. School personnel will maintain a list of students who have charged meals in the current school year, and the number of occurrences for each student.
4. At least one advance written warning must be given to the student(s) and parent(s) prior to refusal to allow additional occurrences of charging. The written warning must include an explanation that the student has repeatedly charged meals and that each subsequent time the student fails to have payment he/she will be expected to either bring a breakfast and/or lunch or pay full price for school breakfast and/or lunch. This letter will be written by the school nutrition supervisor.
5. Meals shall not be denied to K-5 students whose parents/guardians have not taken full responsibility for meal debts incurred.
6. Parent(s)/guardian(s) who have not filled out an application for free or reduced meals of a student(s) having charged the maximum meals allowed will be asked to fill out the application to perhaps avoid further unnecessary occurrences.

ADOPTED: May 5, 1998

REVISED: August 8, 2000

MSAD #56