

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56**

Frankfort • Searsport • Stockton Springs

Minutes

Board of Directors Meeting  
November 8, 2005 – 6:30 P.M.  
Education Center - Searsport

Present: Nedra Bellows Tom Calderwood Ralph Jewell  
Christopher Krause Glenn McFadden John Moran

Absent: Kimberly Ashley (ex.), Bonnie-Jean Brooks (ex.), Robert Danks (ex.), Harold Grove (ex.), Twyler Webster (ex.)

Visitors: 24

1. **CALL TO ORDER.** The Superintendent convened the meeting at 6:30 P.M. In the absence of the Chairperson and the Vice Chairperson, the Superintendent asked for nominations to serve as pro-temp Chairperson. A motion was made by Tom Calderwood and seconded by Chris Krause to nominate Nedra Bellows as the pro-temp Chairperson.

**VOTE: 5-0-1 (Bellows)**

2. **APPROVAL OF MINUTES.** A motion was made by John Moran and seconded by Tom Calderwood to approve the October 11, 2005 minutes as presented.

**VOTE: 6-0-0**

A motion was made by John Moran and seconded by Tom Calderwood to approve the October 19 and October 25, 2005 minutes as presented.

**VOTE: 5-0-1 (McFadden)**

3. **PRESENTATIONS.**

A. The superintendent introduced the CIT Team as being a very well oiled machine. We hope never to deal with a crisis, but this team is ready, prepared, and extremely considerate of the people they serve. Liz Becker and Judy Staples serve as co-chairs of the team. Team members introduced themselves. An overview of the CIT mission statement, the history of the team, and the procedures of the CIT in detail was given by Joy Baker, Georgene Coombs, and Mary Alden. Questions followed.

B. REACH program. Bret Perryman, Craig Larrabee of JMG (Jobs for Maine Graduates), Rob Klaiber, Serena Brown, and Shawn-Nee Johnson spoke about how the program supports students who have barriers to education, and how it guides each one of them on a successful path toward continued education. Next year the program will cost the district \$18,000, which is 40% of the total costs. JMG will continue to support \$49,000. Mr. Perryman currently works with 41 students. Mr. Klaiber highlighted the program, as well as extra things Mr. Perryman does, such as overseeing the ABLE program, and running a literacy group. The Board watched two students who were interviewed by Channel 13. Discussions and questions followed. In the future, we may have a program for ninth graders at an additional cost of

\$19,000. It is the responsibility of the Board to look at the JMG Program. The Board would like a future presentation of the JMG program at the high school.

4. **PUBLIC PARTICIPATION.** None.

5. **REPORT FROM THE SUPERINTENDENT.**

- A. Gifted and Talented Coordinator position update. Both the Board and the state have approved the plan. The committee has worked hard and is ready to interview candidates. Mr. McFadden was asked if he was interested in sitting in on the interviews, but he declined.
- B. Dean of Students/Co-curricular Coordinator position. Currently we have 11 candidates and will soon start the interview process. There was a question as to whether this was still the direction of the Board. The Board had told the superintendent to fill the position at the October 19<sup>th</sup> meeting.
- C. Update on SAU visit. The committee has met three times from 5- 8 P.M. doing the self-assessment and preparing the documentation for the state visit. The committee included teachers, administrators, parents with children in school, two community members with no children in the system, a Board member, and three students.
- D. Maine Child Development Services update. The superintendent updated the Board on the Commissioner's Plan to save \$6.5 million by cutting the 16 CDS regions to 7 with Waldo, Hancock, and Washington counties being combined together. The plan is to have one administrator serve the 7 regions with case managers and therapists dispersed to public education. There will be a statute change to dissolve the local boards. Sharon Goguen shared that the state's plan is to service children from birth to two and to house operations in the schools. The superintendent added that the costs burden would increase the local share. Tina Boone, Sharon Goguen, and the superintendent attended a meeting with legislators to discuss the impact of this change. Please let your legislators know how you feel about this.
- E. 2006-07 Budget Process draft. The superintendent asked for input on the 2006-07 budget process. The following suggestions were made:
- Advertise meetings.
  - A need for the full Board to be here.
  - February 2006 – the administrators to present their budgets to the full Board.
  - The Board will review all budgets line-by-line, hearing from each administrator.
  - Go through the budget item by item.
  - One meeting each week.

The superintendent reminded the Board that they would need lots of meetings in order to hold in-depth discussions. JMG needs to be added to the list of items to discuss. Two Board members stated that the Board should follow the same procedure as last year, and not spend 1 – 1 ½ hours on postage stamps.

- F. Assessment, instruction, and curriculum. The superintendent will present data results on MEA, Observation Survey, and DRA's.
- G. Administrator reports. The superintendent highlighted the Sister School Exchange, receiving a MELMAC grant, which will allow the school to focus on changing the post-secondary aspirations of students. She asked Mr. Palmer to present with teachers and students on the Sister School visit.

The superintendent pointed out the cost of basketball tickets: \$3 for adults at the door, \$1 for students at the door, senior citizens for free, and a season pass to all games costing \$45 on a first come, first served basis.

Roxanna Morse received another grant to purchase trickster tale books for fourth grade classrooms, in conjunction with art classes. Frankfort was recognized to their "Racing Back to Nature" in the Bangor paper. Stockton Springs' new playground is finished, thanks to the help of over 20 people. Board members had a copy of the SAU visit agenda, and the nurse's report.

There was a discussion on gate receipts. Where does the money go? They go into the General Fund. Could these funds be used to offset the cost of athletics? The superintendent said that then should the drama gate receipts go to support theater projects? The superintendent will confer with the Business Manager. A Board member shared that it may involve too much paperwork.

- H. Enrollments. The superintendent reviewed the figures. Question: What is the number of students that would move us from a "C" school to a "D" school?
- I. OSHA. Updates were given to the Board.
- J. Sister School exchange update. The Board was reminded to read a letter in the Board folders, which shares the impact of the Sister School Exchange on one student's life.
- K. Other. A motion was made by Tom Calderwood and seconded by Glenn McFadden to have Bonnie-Jean Brooks serve as the Board's Legislative Contact person for the 2005-06 legislative session.

**VOTE: 6-0-0**

**6. COMMITTEE REPORTS.**

- A. Finance Committee. Tom Calderwood reported that a summary was in the Board packets.
- B. Transportation Committee. John Moran reported that they are waiting for more information from Peter Garcelon.
- C. Buildings and Grounds Committee. Tom Calderwood reported that they had met and did a building walk-through. Lots of progress has been made but there are still things to do. Question: does Stockton have any input from staff on the committee?
- D. Policy Committee. John Moran said that there were policies on the agenda tonight for Board action.
- E. Region Seven. Glenn McFadden reported that they are working on new programs with John Stauffer. We will do a program with graphic designs with business applications in the second semester. Our superintendent brought up regionalization, and there was interest.
- F. Personnel Committee. Chris Krause reported that the committee reviewed the G/T Coordinator's job description. The committee changed the description to say that the Superintendent would evaluate the position. A motion was made by Tom Calderwood and seconded by John Moran to approve the job description as presented, with that one change.

**VOTE: 5-1-0 (McFadden)**

A committee is being formed to look at criteria for “comparable” and “relevant” experience, as mandated under the new Support Staff contract.

7. **OLD BUSINESS.**

A. Second readings of the following policies:

1. A motion was made by John Moran and seconded by Glenn McFadden to approve EBAA, Chemical Hazards, for its second reading.

**VOTE: 6-0-0**

2. A motion was made by John Moran and seconded by Glenn McFadden to approve GBO, Family Care Leave, for its second reading.

**VOTE: 6-0-0**

3. A motion was made by John Moran and seconded by Glenn McFadden to approve JLCD-E, MSAD #56 Medication Form, for its second reading.

**VOTE: 6-0-0**

4. A motion was made by John Moran and seconded by Glenn McFadden to approve JLCD-E2, Medication Administration on School Field Trips, for its second reading with the following changes: paragraph #4, make it school nurse/designee, and in paragraph #9, make it “The district”.

**VOTE: 6-0-0**

B. Bonnie-Jean Brooks will set the date for a boardmanship workshop.

8. **NEW BUSINESS.**

A. Resignations:

1. Susan Reidy, half-time art teacher and Educational Technician III.

B. Appointments, nominations, approvals:

1. A motion was made by Glenn McFadden and seconded by Ralph Jewell to appoint Mark Quigley as Head Teacher at the Frankfort Elementary School for the 2005-06 school year at a stipend of \$1800.

**VOTE: 6-0-0**

2. A motion was made by Glenn McFadden and seconded by John Moran to appoint Jan Austin as the Head Teacher at Stockton Springs Elementary School for the 2005-06 school year at a stipend of \$1800.

**VOTE: 6-0-0**

3. A motion was made by Glenn McFadden and seconded by Tom Calderwood to appoint Richard Oliver as the Varsity Boys Basketball Coach.

**VOTE: 6-0-0**

4. A motion was made by John Moran and seconded by Ralph Jewell to appoint Cindy Zito and Darlene Carr as the co-advisors for the Searsport District Middle School yearbook.

**VOTE: 6-0-0**

C. A motion was made by John Moran and seconded by Glenn McFadden to approve the MSAD #56 Code of Conduct.

**VOTE: 6-0-0**

D. KLG, Relations with Law Enforcement Authorities. Note changes in cross references – no votes necessary.

E. Policies for a first reading:

1. A motion was made by Glenn McFadden and seconded by Tom Calderwood to approve GDBA, Placement of Support Staff on Salary Schedule, for its first reading.

**VOTE: 5-1-0 (Moran)**

2. A motion was made by Glenn McFadden and seconded by John Moran to approve KLG-R, Relations with Law Enforcement Authorities – Administrative Procedure, for its first reading.

**VOTE: 6-0-0**

- F. A motion was made by Glenn McFadden and seconded by Tom Calderwood to approve the purchase a school bus for the 2006-07 school year, pending budget approval. The superintendent explained this might save the district 2 – 5% on the purchase price.

**VOTE: 6-0-0**

- G. Regionalization/Discussion on ways to save the district money. The superintendent asked Board members to share their ways to regionalize and/or save money. Ideas were:

- Cooperative printing (with the other two districts) – similar forms.
- Buying bulk fuel (gasoline/oil) with the towns also.
- Purchasing books and materials.
- Eliminate the middle school and form K-8 schools.
- Close the Central Office and the English wing and move both to a part of the Middle School.
- Eliminate the double bus run. Re-schedule the bells and start elementary and high school at the same time. Hire ed techs to assist with disruptive students on the bus. Glenn McFadden's handout will be included in the Official Minutes Book.

- H. A motion was made by Chris Krause and seconded by Ralph Jewell to enter executive session for the evaluations of officials and an employee pursuant to 1 MRSA § 405 (6)(A). Mr. Moran was absent for the vote.

**VOTE: 5-0-0**

The Board entered executive session at 8:37 P.M. and resumed public session at 8:46 P.M. A motion was made by Glenn McFadden and seconded by Ralph Jewell to purchase Maine Law books for members of the Board using professional development money.

**VOTE: 6-0-0**

Board members will do presentations in December from the conferences they have attended.

9. **ADJOURNMENT.** The meeting was adjourned at 8:48 P.M.

Respectfully submitted,