

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56

Frankfort • Searsport • Stockton Springs

Minutes

Board of Directors Meeting

October 11, 2005 – 6:30 P.M.

Stockton Springs Elementary School

Present: Kimberly Ashey Nedra Bellows Bonnie-Jean Brooks
Tom Calderwood Robert Danks Harold Grove
Christopher Krause Glenn McFadden John Moran
Twyler Webster

Absent: None

Visitors: 13

1. **CALL TO ORDER.** Bonnie-Jean Brooks, Chairperson, called the meeting to order at 6:32 P.M. “Regionalization” was added to the Superintendent’s Report.

2. **APPROVAL OF MINUTES.** A motion was made by John Moran and seconded by Harold Grove to approve the September 13, 2005 minutes. Glenn McFadden expressed concern at the number of items added to this agenda at the meeting. The Superintendent explained that with the Policy Committee meeting prior to the Board meeting, this was the only way to get policies acted on without waiting an extra month. Mailings will now be done on Thursdays. Please let the Superintendent know if you receive your material late.

VOTE: 10-0-0

A motion was made by Harold Grove and seconded by John Moran to approve the September 20, 2005 minutes with this revision: in item 3, delete the last sentence from the second paragraph which is “The laptop proposal was tabled until the October Board meeting”. An official copy of the revised minutes will be placed in the Official Minutes Book at the Central Office.

VOTE: 7-0-3 (Ashey, Brooks, Krause)

3. **PRESENTATIONS.**
 - A. Ellen Sullivan and Jennifer MacFarland, Grade 10, reported on their trip to Prince Edward Island from May 31 – June 3, 2005.
 - B. Item 8 F was moved from New Business to here at the request of the Superintendent. The MEA/AYP presentation will be done in the Superintendent’s report. Eunice Loreda, teacher, and Gregg Palmer, principal, gave a presentation on the new textbook/program on Spanish as a foreign language. The program meets the five national standards for a foreign language, has an on-line edition, audio and video are integrated, grammar and a workbook are on-line with immediate feedback, has differentiated instruction, and on-line assignments and assessments. It meets goals in both technology and differentiated instruction. They hope to have an AP Spanish class in the future.

- C. Gregg Palmer, Bob Bradford, Technology Coordinator, and the superintendent gave a presentation on the laptop initiative with possible expansion to grades 6 and 10. The Superintendent spoke about the vision of technology in this district. Mr. Bradford discussed the airports and their maintenance. What is the best solution for what we have here in the district? Discussion and questions followed. Some of the questions were: How do we presently use our technology? Do we keep the three bid process? Use current money to buy the laptops with no borrowing? Using technology as a tool and how is it integrated into the curriculum?

4. **PUBLIC PARTICIPATION.**

Peter Taber, reporter, asked where would the laptops go?

5. **REPORT FROM THE SUPERINTENDENT.**

- A. OSHA update & Custodial Checklists. The Superintendent reviewed the latest updates in the OSHA report – the latest changes are in green. She also reviewed the revised custodial checklists, which will serve as documentation needed for OSHA and other inspections. They will also serve as a checks and balance system since it requires signatures from the custodian, the building administrator, and the Director of Maintenance. Discussion and questions followed.
- B. The district’s SAU visit is scheduled for November 21, 2005. We have community, parent, administrative and Board representatives on the committee. The state will focus on student focus, content and instruction, and accountability through assessments, reflection and action.
- D. Enrollment. The latest enrollment numbers show 804 students without the four-year-old program. She also reported on the five questionable students with residency issues.
- E. The administrative reports were reviewed. The superintendent noted the walkthroughs, and informal and formal observations being done. She congratulated Gregg Palmer and the high school for receiving a MELMAC grant, which is to be used to get students 6-12 and adult education students on to college campuses. Jan Leighton has also received an MBNA grant for “Little People Puppets”.

The superintendent updated the Board on the Co-Curricular Advisory Committee regarding the basketball season ticket process and prices. There are several options, which will go to the Student Governance Committee for a decision. The superintendent reminded the Board that we are in the middle of a special education review with a follow-up visit scheduled for March 2006.

There have been changes made in the Middle School Basketball Team schedules because two teams only have girl teams. They will forfeit the girls’ games, and pick up games with Ellsworth and Bucksport. Brian Corrigan was there to answer any questions.

The Board requested a report in June/July 2006 on the number of times students had to leave school to participate in co-curricular activities. They all suggested that

perhaps the money raised on premium seating at basketball games could go towards paying for trips.

- F. Board Retreat on October 19, 2005. The superintendent and the Board Chairperson reviewed items already scheduled for the agenda and asked Board members for additional items. The Superintendent will review past Board minutes for additional recommendations.
- G. MSMA Conference – Please give feedback to Chris Krause on MSBA resolutions.
- H. Measures of conserving fuel. The Board received a copy of a memo sent to district drivers regarding the need to stop idling buses and other district vehicles.
- I. Co-Curricular Advisory Committee update – already done.
- J. The superintendent reviewed the district “Summary Report” for the MEAs for grades 4, 8, and 11. She pointed out the movement of students from “Does Not Meet” to “Partially Meets” the standard, and “Partially Meets” to “Meets” the standard in each of the areas of writing, reading, math, and science and technology for each grade 4, 8, and 11. She also reported on Adequate Yearly Progress (AYP) for our schools, all of which made AYP in reading and math, except for the high school, which will be on monitor status in reading. The Middle School made AYP in mathematics and must meet AYP for two years in a row to be removed from CIPS (Continuous Improvement Priority School) status.
- K. Bonnie-Jean Brooks discussed a recent forum that she, the superintendent, and town officials from Stockton Springs attended on Regionalization. Laurie LaChance said that Maine’s population is aging and the student population is declining. They are encouraging districts/towns to regionalize services. The Board chair passed out a handout and asked Board members to bring it the Board retreat. The Superintendent also passed out a packet on the “Roles and Responsibilities of a School Board Member” and reminded members to bring this to the retreat also.

6. **COMMITTEE REPORTS.**

- A. Finance Committee. Nedra reported that the minutes are in the Board folders.
- B. Transportation Committee. John Moran reported out. They will set a date for the next meeting at the Board retreat.
- C. Buildings and Grounds Committee. Tom Calderwood reported out. The next meeting will be on October 20 at 4:30 at the Searsport District High School.
- D. Policy Committee. Harold Grove reported that the minutes are in the Board folders, and there are policies on the agenda for a first reading.
- E. Region Seven. Glenn McFadden reported on a new program at the Technical Center. Microsoft Office will be a part of it.
- F. Personnel Committee. Chris Krause reported on two recommendations that the committee had for the Board concerning head teachers. A motion was made by Glenn McFadden and seconded by Tom Calderwood to approve the Head Teacher job description as presented, and to approve a \$1,800 stipend for the head teachers at the Stockton Springs Elementary School and the Frankfort Elementary School. Tom Calderwood stepped out of the meeting.

VOTE: 9-0-0

7. **OLD BUSINESS.**

- A. Second readings of the following policies:
1. A motion was made by Kim Asheby and seconded by Tom Calderwood to approve JLCD, Administration of Medication to Students, for its second reading.
VOTE: 9-0-0
 2. A motion was made by Twyler Webster and seconded by Kim Asheby to approve EAEAA, Drug and Alcohol Testing of School Bus Drivers, for its second reading.
VOTE: 9-0-0
 3. A motion was made by Harold Grove and seconded by Twyler Webster to approve EEAEAA-R, Drug and Alcohol Testing of School Bus Drivers – Administrative Procedure, for its second reading. Tom Calderwood returned to the meeting.
VOTE: 10-0-0
 4. A motion was made by John Moran and seconded by Twyler Webster to approve KB, Parent Involvement in Education, for its second reading.
VOTE: 10-0-0
 5. A motion was made by Harold Grove and seconded by Bob Danks to approve KBF, Parent Involvement in Title I, for its second reading.
VOTE: 10-0-0
- B. Laptop discussion/action. Board members said that this was not “Old Business” and should be stricken from the agenda. It will be put on the retreat agenda. Some members wanted a vote tonight. There was a lot of discussion on this issue. The superintendent said that we would go out to bid on Wednesday via e-mail. Hopefully we will be ready to vote on this at the Board retreat after a discussion of computers.
- C. The Chemistry textbook was available for all Board members to examine.

8. **NEW BUSINESS.**

- A. Resignation of Kristin Tripp, health teacher.
- B. Appointment of Hillard Gilmore, custodian.
- C. Co-curricular nominations:
 1. A motion was made by Glenn McFadden and seconded by Twyler Webster to appoint Doug McFarlin as the Grades 6/7 Boys Basketball Coach.
VOTE: 10-0-0
 2. A motion was made by John Moran and seconded by Glenn McFadden to appoint Kristy Curtis as the High School Yearbook advisor.
VOTE: 10-0-0
- D. First readings of the following policies:
 1. A motion was made by John Moran and seconded by Glenn McFadden to approve GBO, Family Care Leave, for its first reading.
VOTE: 10-0-0
 2. A motion was made by Harold Grove and seconded by Bob Danks to approve JLCD-E, MSAD #56 Medication Form, for its first reading.
VOTE: 10-0-0
 3. A motion was made by John Moran and seconded by Twyler Webster to approve JLCD-E2, Medication Administration on School Field Trips, for its first reading.
VOTE: 10-0-0

4. A motion was made by Harold Grove and seconded by John Moran to approve EBAA, Chemical Hazards, for its first reading.

VOTE: 10-0-0

A motion was made by John Moran and seconded by Harold Grove to extend the meeting past 9:30 P.M.

**VOTE: 6-4-0 (Ashey, Calderwood, Danks,
McFadden)**

Since the vote did not carry by a two-thirds majority, the motion was defeated and there was no extension of the meeting. The Board will hold a special Board meeting after the Board retreat on October 19 to address the following items: Searsport District Middle School administrative position, the Spanish textbooks/program, and technology.

9. **ADJOURNMENT.** The meeting was adjourned at 9:37 P.M.

Respectfully submitted,