

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56**

Frankfort • Searsport • Stockton Springs

Minutes

Board of Directors Meeting  
October 23, 2007 – 6:30 P.M.  
Central Office - Searsport

Present: Joseph Altilio            Nedra Bellows            Tom Calderwood  
          James Cunningham    Denise Dakin            Robert Danks  
          Harold Grove            Michael Hamilton      Christopher Krause (6:38)  
          Twylar Webster

Absent: Veronica Magnan (ex.)

Visitors: 7

1. **CALL TO ORDER.** Chairperson Bob Danks called the meeting to order at 6:30 pm.
2. **ADJUSTMENTS TO THE AGENDA.** The superintendent recommended that Buildings & Grounds Committee and Policy Committee be removed from 8, Committee Reports. Harold Grove requested that a report from Region 7 be added to the Committee reports. These recommendations were agreed to by the Board.
3. **APPROVAL OF MINUTES.** A motion was made by Mike Hamilton and seconded by Harold Grove to approve the October 9, 2007 minutes as presented.  
**VOTE: 8-0-1**
4. **CONSENT AGENDA. Any Board member may request that any item be removed from this consent agenda and moved to the regular agenda.” – Policy File BEDBA, Consent Agenda, approved July 10, 2007.**
  - A. WCTC minutes for September 20, 2007.
  - B. Personnel Committee minutes for October 9, 2007.
  - C. Buildings and Grounds Committee minutes for October 15, 2007.Hearing no objections, the Chairperson declared the Consent Agenda accepted as is.
5. **PRESENTATIONS.**
  - A. The superintendent introduced Dan Campbell, K-5 physical education teacher. Dan applied for one of our Healthy Maine Partnership District Grants. The superintendent wanted to recognize him tonight not only for the construction of the horseshoe court, but also for the most comprehensive report she has ever seen following the completion of a project. The report was detailed, thorough, and outlined all of the work done. Mr. Campbell put in 106 hours, and the superintendent thanked him for his devotion to the project. Mike Hamilton agreed that it was the only time he can remember getting such a detailed report after a project. The question was raised as to lighting on the court. The answer is not at this time.
6. **PUBLIC PARTICIPATION.** None.
7. **REPORT FROM THE SUPERINTENDENT.**

- A. The superintendent reported that the new Maine Learning Results were approved by the State Board of Education. Chapter 132 outlines the parameters for essential instruction. She will present a more detailed description later. Chapter 131 outlines what will be measured for the Federal Government with No Child Left Behind.

8. **COMMITTEE REPORTS.**

- A. Region 7 – Harold Grove reviewed a presentation from STRIVE. Each student made a tool box which would put us all to shame. WCTC is trying to get a greenhouse through grants.
- B. Personnel Committee. Tom Calderwood, Mike Hamilton, and the superintendent reviewed their last meeting where they went over job descriptions. Agnes Nelson, Food Service Director, and Sharon Goguen, Special Education Director, were in attendance to answer any questions. The full Board will consider approval of these revised job descriptions later in the meeting.
- C. Curriculum Steering Committee. Nedra Bellows reported that the Fine Arts Curriculum is up for approval later tonight.
- D. RPC. Jim Cunningham has spoken with Skip Greenlaw, but has still not received the proposal. He will bring it to the Board when he gets it.

Nedra Bellows said that many members on the RPC are uncomfortable with the process and feel very uncomfortable dealing with issues that they are not knowledgeable about. One person has already quit. Harold Grove stated that he brought up Skip Greenlaw's proposal and 2-3 people said they would help gather signatures.

Harold also shared that he serves on the Governance Sub-Committee and they want a Board member from each town, which will be difficult to do. People felt used by the state. Denise Dakin spoke about the work of her sub-committee which is making suggestions for saving money, as directed. They are being put on the defensive when they have reported out to the larger committee. More discussion followed.

The superintendent mentioned the Waldo Pierce paintings and our laptops. Harold asked about the Holocaust painting and the large wooden sculpture and asked the superintendent to check on these items.

9. **OLD BUSINESS.**

- A. The superintendent passed out practice booklets for the grade 3 and grade 8 MEAs for the Board to actually do. Reading is 50% literacy (folktales, short stories, etc.) and 50% informational text. She shared samples of reading and math at each grade level, pointing out tasks (definitions, short answers, constructed responses) students are asked to do. Discussion followed.

10. **NEW BUSINESS.**

- A. Consideration of approval of the following job descriptions:
  - Food Service Director
  - Head Cook
  - Cook
  - Cashier
  - Assistant Cook
  - Food Server
  - Educational Technician II

- ❑ Educational Technician III
- ❑ Educational Technician II (Special Services)
- ❑ Educational Technician III (Special Services)
- ❑ Educational Technician II (Grade K-5 Library Media Center Assistant)
- ❑ Educational Technician III (Grade K-5 Library Media Center Assistant)
- ❑ Educational Technician III (Grade 6-12 Library Assistant/Media Center Assistant)

A motion was made by Tom Calderwood and seconded by Twyler Webster to approve the above job descriptions as a group. A few grammatical revisions were noted.

**VOTE: 10-0-0**

A motion was made by Twyler Webster and seconded by Harold Grove to approve the above job descriptions as presented, with revisions.

**VOTE: 10-0-0**

- B. Consideration of approval of the Fine Arts curriculum. The superintendent introduced Bill Wiley, K-5 music teacher, Trent Emery, K-5 art teacher, and Ron Bisbee, high school art teacher, who were present to answer questions. The superintendent also recognized the work of Charlene Farnham, MS/HS music/band teacher, Emily Morris, MS art teacher who has left the district, and Chris Goosman, teacher and drama advisor. All of these people worked on the K-12 curriculum. Mrs. Szwec stated that she had learned a great deal from these people. The committee had lively discussions, and she is proud of their work.

Bill Wiley commented that this was the first time the district had completed a curriculum to the end, and this was due to the leadership of the superintendent. Nedra Bellows commented on their work, their presentation to the Curriculum Steering Committee, and the success of the process used to develop this document. Trent Emery spoke about fleshing out the essential learnings, and questions for all students. Ron Bisbee felt that what they developed works as a guide for them as individuals, but also for any new teacher coming into the district. It is all here.

A motion was made by Nedra Bellows and seconded by Joe Altilio to accept the Fine Arts Curriculum as presented. There was discussion. Twyler Webster felt that there had not been enough time to review it. The superintendent explained the error in not sending out the curriculum earlier. Joe Altilio said that this was an excellent document, and we need to get the Middle School on board. In reply to a question as to how this was different from work in the past, Bill Wiley said they were given the authority to decide what was important for students to know and do. His favorite thing is that this document will grow with us. Ron Bisbee said that it was good to meet as a group and talk with each other.

**VOTE: 10-0-0**

The Chairperson thanked the staff on the Fine Arts Curriculum Committee and the Curriculum Steering Committee for their work. In many places, the Fine Arts are left behind, but here, we have continued to support them.

- C. MSMA Board training. After discussion, the first choice is November 27 at 5:30 pm. Mary will provide a snack. Second choice is November 13, prior to the Board meeting. Two high school students will also attend. Suggested topics include Boardsmanship, do's and don'ts of the interview process, and the duties of the chairperson, the full Board, and sub-committees. Please call the superintendent if you have other topics you would like to see covered.
- D. Consideration of approval of the following co-curricular nominations:
1. Mike Vasiliauskas, Division II Girls Basketball Coach

2. Doug McFarlin, Division II Boys Basketball Coach
3. Jeff Golder, JV Boys Basketball Coach
4. Jim Parsons, Varsity Boys Basketball Coach

A motion was made by Mike Hamilton and seconded by Jim Cunningham to approve the above nominations as a group, unless there is opposition.

**VOTE: 10-0-0**

A motion was made by Nedra Bellows and seconded by Harold Grove to approve the above four nominations as presented. There was discussion. Bob Danks voiced a concern about Mr. Parsons doing both his current job, and adding on coaching duties. The superintendent asked Mr. Parsons if he wished to discuss this in executive session. Mr. Parsons declined. He responded to the concern by stating that he works hard, is dedicated, and feels that he can handle the situation. There was further discussion.

**VOTE: 10-0-0**

11. **EXECUTIVE SESSION.** None.
12. **ADJOURNMENT.** The meeting was adjourned at 8:48 pm.

Respectfully submitted,