

# REVISED PER THE JANUARY 9, 2007 BOARD MEETING

## MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56

Frankfort • Searsport • Stockton Springs

### Minutes

Board of Directors Meeting

December 12, 2006 – 6:30 P.M.

Central Office - Searsport

Present: Nedra Bellows Tom Calderwood James Cunningham  
Robert Danks Harold Grove Michael Hamilton  
Christopher Krause Twyler Webster

Absent: Bonnie-Jean Brooks, Bradley Jones, Veronica Magnan

Visitors: 10

1. **CALL TO ORDER.** Chairperson Bob Danks called the meeting to order at 6:30 pm.

2. **ADJUSTMENTS TO THE AGENDA.** None.

3. **APPROVAL OF MINUTES.** A motion was made by Mike Hamilton and seconded by Twyler Webster to approve the November 28, 2006 minutes with one correction. A corrected copy of the minutes will be placed in the Official Minute Book at Central Office, and on our website.

**VOTE: 7-0-1 (Krause)**

4. **PRESENTATIONS.**

A and B.. Sister School Project and Mock Trial in Portland. Hillary Hoyt, a student, and Gregg Palmer gave a presentation on the Sister School Exchange and the Mock Trial in Portland with the Drummond Woodsum Law Firm. A slide show showed a variety of events the students had experienced. Hillary shared information about the actual trial, the Tinker case, and its involvement with freedom of speech. She then dealt with the mock case they were assigned. Questions followed.

5. **PUBLIC PARTICIPATION.** None.

6. **REPORT FROM THE SUPERINTENDENT.**

A. Enrollments

B. Administrative reports.

C. Other. The superintendent shared the enrollment numbers and the administrative reports, and asked for any questions. Has the number of home schoolers fluctuated over the years, or is it stationary. Has the number of dropouts increased, decreased, or remained constant? The superintendent will report back to the Board.

7. **COMMITTEE REPORTS.** The Board chairperson reminded Board members that they had the minutes of the following committees. There were no questions.

A. Finance Committee.

B. Buildings and Grounds Committee.

- C. Policy Committee.
- D. Personnel Committee.

8. **OLD BUSINESS.**

- A. Consent agenda discussion. The superintendent reviewed the article on “consent” agendas which will allow the Board of Directors more time to focus on issues of real importance. Examples of consent items are minutes of previous meetings, committee reports, routine correspondence, etc. and they will have a separate section of the agenda. To test whether an item should be included in the consent agenda, we will ask is the item self-explanatory and uncontroversial? Is the item for information only? Do we need to confirm a previously discussed issue? Discussion followed. A Board member can move an item from the Consent Agenda to the regular agenda if they wish to discuss an item. If the Board did this, we should review the process and how it is working (purpose) at the end of the year. A motion was made by Tom Calderwood and seconded by Jim Cunningham to send the idea of a “consent agenda” to the Policy Committee.

**VOTE: 8-0-0**

Follow-up: Have an informational packet for new Board of Directors members.

9. **NEW BUSINESS.**

- A. A motion was made by Harold Grove and seconded by Tom Calderwood to approve a first year probationary contract for Rebecca Dean, elementary guidance counselor.

**VOTE: 7-0-0** (Mike Hamilton stepped out.)

- B. A motion was made by Tom Calderwood and seconded by Harold Grove to approve the appointment of Mark Quigley as Head Teacher at the Frankfort Elementary School for 2006-07 for an \$1800 stipend. The superintendent forgot to bring head teacher appointments up earlier in the year.

**VOTE: 8-0-0**

- C. A motion was made by Harold Grove and seconded by Mike Hamilton to approve the appointment of Jan Austin as Head Teacher at the Stockton Springs Elementary School for 2006-07 for an \$1800 stipend.

**VOTE: 8-0-0**

Board members requested that the superintendent look at documentation of the amount of time head teachers are out of the classroom. The superintendent will report at the end of the year.

- D. Policies for first readings:

- 1. A motion was made by Harold Grove and seconded by Nedra Bellows to approve JJIBA, Hiring and Evaluation of Coaches, for a first reading. The superintendent updated Board members on the question of fingerprinting. Volunteer coaches, etc. are required to be fingerprinted since they may be alone with students.

**VOTE: 8-0-0**

- 2. A motion was made by Tom Calderwood and seconded by Mike Hamilton to approve JJIBB, Sportsmanship, for a first reading with two revisions. The superintendent and the Chairperson of the Policy Committee explained that items in bold print were suggestions from students.

**VOTE: 8-0-0**

- 3. A motion was made by Harold Grove and seconded by Tom Calderwood to approve JJIBC, Relations with Booster Groups, for a first reading with revisions. The superintendent pointed out the definition of a booster group and the changes made.

**VOTE: 7-0-1 (Webster)**

10. **EXECUTIVE SESSION.**

- A. A motion was made by Harold Grove and seconded by Mike Hamilton to enter executive session for the consideration of the annual evaluation of the Superintendent of Schools, the term of the Superintendent's contract, and adjustment of salary as required by Title 20-A MRSA § 1051 (2).

**VOTE: 8-0-0**

The Board entered executive session at 7:47 pm and resumed public session at 8:48 pm. A motion was made by Nedra Bellows and seconded by Tom Calderwood to give the superintendent a 4.5% increase (to \$92,564.00) for the 2007-08 school year, and to buy back ten (10) days of unused vacation time.

**VOTE: 7-1-0 (Hamilton)**

- B. A motion was made by Harold Grove and seconded by Mike Hamilton to enter executive session for the evaluations of official and an employee pursuant to 1 MRSA § 405 (6) (A).

**VOTE: 8-0-0**

The Board entered executive session at 8:51 pm and resumed public session at 9:15 pm. A motion was made by Harold Grove and seconded by Mike Hamilton to instruct the superintendent to carry out the plans for the three roof projects.

**VOTE: 8-0-0**

11. **ADJOURNMENT.** The meeting adjourned at 9:15 pm.

Respectfully submitted,