

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56

Frankfort • Searsport • Stockton Springs

Minutes

Board of Directors Meeting

October 24, 2006 – 7:00 P.M.

High/Middle School Cafetorium - Searsport

Present: Nedra Bellows Bonnie-Jean Brooks Tom Calderwood
James Cunningham Robert Danks Harold Grove
Michael Hamilton Bradley Jones Veronica Magnan

Absent: Christopher Krause (ex.), Twyler Webster (ex.)

Visitors: 26

1. **CALL TO ORDER.** Chairperson Bob Danks called the meeting to order at 7:06 pm.
2. **ADJUSTMENTS TO THE AGENDA.** The following items were added to the agenda: under Committee Reports, E – Superintendent Evaluation Committee, and New Business, E – Editorial.
3. **APPROVAL OF MINUTES.** A motion was made by Mike Hamilton and seconded by Bonnie-Jean Brooks to approve the October 10, 2006 minutes with one revision: Under Report from the Superintendent, D – add the word “in” in line 4. A revised copy of the minutes will be posted on the district’s website, and placed in the Official Minutes Book at the Central Office.

VOTE: 9-0-0

4. **PRESENTATIONS.**
 - A. The superintendent introduced the “Laramie Project” which deals with a controversial issue that focuses on tolerance and emphasizes the social studies standard “How to live justly in an unjust world.” The superintendent urged the Board to listen to its theme and its purpose. She then turned the presentation over to Chris Goosman, Drama Director. She shared that there are 18 students doing 80 parts in the play. The show illuminates the world of “hate” and the impact of the show on students. They did the play for “education” and to show how one person can make a difference. The following students in the play were present and did readings: Abby Norman, Brandon Johnson, Shawnee Johnson, Allison LaPoint, Adrian Whalen, Lisa Hudson, Leah Martin, Laura Lee Stairs, and Kate Bradshaw. The play will be presented November 16-18, and December 1-2.
5. **PUBLIC PARTICIPATION.** None.
6. **REPORT FROM THE SUPERINTENDENT.**
 - A. Feedback/Communication. The superintendent shared a form “How Did We Do? (District Satisfaction Survey)” that she had developed. This will be given or mailed to each person she meets with who has a concern/issue. The feedback is for her growth and to see if her perception and the public’s are the same. The Board felt it

- was positive and helpful. One suggestion was to add a question as follows: "I believe that I listened to what the superintendent had to say. (Yes, No, Undecided)"
- B. Curriculum, Instruction, Assessment. The superintendent shared that the District Curriculum Steering Committee will meet on Thursday, November 16, 2006 at 5 pm to review the district's Science Curriculum. Health and Social Studies may also be ready. The committee wants the Board's approval even if a specific grade span is not ready K-5, 6-8, 9-12.
 - C. The superintendent reported that in the Board packets is the final report from Jeff Golder's field trip to Baxter State Park.
 - D. The Personnel Committee will meet right after the Finance Committee meeting each month.

7. **COMMITTEE REPORTS.**

- A. Transportation Committee. The minutes are in the Board packets. The committee will now meet at 5:30 pm before the first regular Board meeting of the month.
- B. Buildings and Grounds Committee. Brad Jones turned the report over to the superintendent who emphasized the motion passed by the subcommittee regarding the Stockton Springs Elementary School roof. The committee minutes are in the Board packets.
- C. Region Seven. Veronica Magnan reported that the building arts program was highlighted and Region 7's strategic plan was reviewed.
- D. Legislative Report. The superintendent shared information just received from MSMA on TABOR. She also pointed out the memo going to all staff with their checks describing the short term and long term effects of TABOR and information of the Stockton Springs Elementary School roof project.
- E. Superintendent Evaluation Committee. Bonnie-Jean Brooks reported that the committee met on October 16, 2006 and discussed the process. A final proposal will be reviewed on November 14. There were handouts. Bonnie-Jean Brooks is working on a draft that will be presented to the superintendent and the group evaluating the superintendent. Various instruments have been gathered and the committee has consolidated the instrument's annual appraisal of quality. She will contact the chairperson on the evaluation format and whether the salary and benefits will be brought to the Board of Directors. This will include the superintendent's self-evaluation as well as obtained evaluations.

8. **OLD BUSINESS.** None.

9. **NEW BUSINESS.**

- A. Field trip request to Boston on November 3-4, 2006 by the Literacy in Broadcasting classes. The superintendent introduced teacher Leslie Gregory, who introduced students Hillary Gilmore and Laura Lee Stairs. They both talked about the trip taken last year and the importance of this year's trip. A motion was made by Tom Calderwood and seconded by Mike Hamilton to approve the field trip request to Boston on November 3-4, 2006 by the Literacy in Broadcasting classes.

VOTE: 9-0-0

- B. A motion was made by Harold Grove and seconded by James Cunningham to approve the nomination of Amy Dyer-Kelley as the Varsity Girls Basketball Coach. Discussion/questions followed.

VOTE: 9-0-0

- C. Job Descriptions: These were reviewed by the Personnel Committee.

1. Superintendent of Schools.
2. Elementary Principal.
3. Middle School Principal.
4. High School Principal.
5. Dean of Students.
6. Dean of Students/Co-Curricular Coordinator.
7. Director of Special Services.
8. Director of Maintenance and Transportation

A motion was made by Veronica Magnan and seconded by Bonnie-Jean Brooks to take #1-8 as a group rather than individually.

VOTE: 9-0-0

A motion was made by Nedra Bellows and seconded by Mike Hamilton to approve all 8 job descriptions with one revision: in the job description for the Director of Special Services, change the number of working days from 260 to 240.

VOTE: 8-1-0 (Magnan)

A motion was made by Veronica Magnan and seconded by Bonnie-Jean Brooks to switch items D & E to do the letter to the editor dealing with the Stockton Springs Elementary School roof prior to doing the technology survey.

VOTE: 9-0-0

A motion was made by Bonnie-Jean Brooks and seconded by Harold Grove that the superintendent draft an editorial letter that clearly talks about the practicality of the roof and the Board's support for the project, and their desire that the voters approve it on November 7. The chairperson can review the letter and then it can be sent to all the newspapers.

VOTE: 9-0-0

- D. Technology Online Survey for the district's Technology Plan. Done later in the meeting.
- E. Letter to the Editor. Done earlier.

10. **EXECUTIVE SESSION.**

- A. A motion was made by Bonnie-Jean Brooks and seconded by Nedra Bellows to discuss the employment of an official(s) and an employee(s) pursuant to 1 MRSA § 405 (6) (A).

VOTE: 9-0-0

The Board entered executive session at 7:50 pm and resumed public session at 7:58 pm. A motion was made by Bonnie-Jean Brooks and seconded by Mike Hamilton to recommend that the superintendent access an attorney on an as-needed basis in dealing with the Revolving Renovation Grant projects.

VOTE: 9-0-0

The Board of Directors went to the Computer Lab in the library to take the Technology Survey. As members completed the survey, they were allowed to leave.

- 11. **ADJOURNMENT.** The meeting adjourned at approximately 8:45 pm.
Respectfully submitted,