

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56

Frankfort • Searsport • Stockton Springs

Minutes

Board of Directors Meeting

August 22, 2006 – 6:30 pm.

Central Office - Searsport

Present: Nedra Bellows Bonnie-Jean Brooks Tom Calderwood
James Cunningham Robert Danks Harold Grove
Michael Hamilton (6:33) Bradley Jones Christopher Krause
Veronica Magnan Twyler Webster

Absent: None

Visitors: 14

1. **CALL TO ORDER.** Chairperson Bob Danks called the meeting to order at 6:30 pm.
2. **ADJUSTMENTS TO THE AGENDA.** Three items were added under New Business: Consideration of approving Joshua Toothaker as the Middle School Boys Soccer Coach, transfer of Michael Garcelon to the elementary physical education teaching position K-5, and transfer of Dan Campbell to the physical education and health teaching position grades 6-12.
3. **APPROVAL OF MINUTES.** A motion was made by Twyler Webster and seconded by Tom Calderwood to approve the August 8, 2006 Board minutes.
VOTE: 8-0-2 (Brooks, Danks)
4. **PRESENTATIONS.**
 - A. Maura DiPrete, science teacher, and two students, Brooke Sherer and Nandrea Zito, presented a slide show of their trip to Boston. This was to get exposure in the field of the world – community based issues (CREST). Students are working with Searsport and Stockton Springs mapping the coast lines. The students served as crew on the Roseway.
 - B. Brian Corrigan gave an update on the Comprehensive School Reform (CSR) grant which was for \$150,000 over three years. The goal is systemic change for increasing student achievement. Key areas include:
 - Differentiation. Ten after-school two-hour classes attended by 70% of the Middle School teachers. The biggest reward was having teachers talk about teachers.
 - Literacy training with Mary Girard. This built the basic foundation of literacy in all subjects.
 - Organization of a Leadership Team.
 - Career Fair. Thirty professionals presented to our students.
 - Personal Learning Plans (PLPs) for student volunteers. Students, parents, and teachers established goals and pathways to reach those goals.The 2006-07 CSR Grant goals are:
 - Learning environment. The motto is “Effort Acknowledge = 0 Effort Sustained.” Professional Learning Communities – getting educators to talk

about learning and best practices, the establishment of norms (similar expectations and procedures, due dates, etc.) and student showcase (art, music, academics).

- Literacy. Direct teaching strategies, engagement, oral reading fluency, and comprehension skills/strategies.
- Communication. Within and outside the building, both intra-communication and inter-communication.
- Excellence. Data driven instruction (DRA, MEA, & NWEA), professional development, and intervention for students. “No excuses.”
- Student showcase. PLP, student portfolios, and student-led conferences.

There were questions and answers, and discussion.

5. **PUBLIC PARTICIPATION.** None.

6. **REPORT FROM THE SUPERINTENDENT.**

- A. The superintendent recognized Erin Ireland who has been awarded \$2500 to pay for the process towards National Board Certification. The superintendent shared the difficult process where teachers have to video tape their teaching and submit it to a panel of evaluators. The superintendent would like to see members recognized for their degrees at a Board meeting and to be presented with a plaque. The Board would like the superintendent to write a letter of recognition to Erin from the Board of Directors.
- B. The superintendent explained that at the end of the year, the Board wanted the superintendent to have goals and measurable outcomes and would be evaluated on these goals. She pointed out that according to our policy, the Board had to approve the goals at a regular Board meeting and change policy CBI to cover that policy. A motion was made by Harold Grove and seconded by Bonnie-Jean Brooks to accept the superintendent’s goals as written. There were questions and discussion. A board member asked questions and entered into a conversation that some construed as an evaluation of the superintendent. A motion was made by Bonnie-Jean Brooks and seconded by Mike Hamilton to enter executive session for the evaluation of official(s) and an employee pursuant to 1 MRSA § 405 (6) (A).

VOTE: 8-2-1 (Bellows, Grove) (Jones)

The Board entered executive session at 7:11 pm and resumed public session at 7:30 pm. The Board then voted on the motion to accept the superintendent’s goals.

VOTE: 8-0-2 (Jones, Magnan)

The Chair established a committee to look at the evaluation of the superintendent. The members are Bonnie-Jean Brooks, Harold Grove, Nedra Bellows, and Mike Hamilton. The Chair appointed Bonnie-Jean Brooks as the Chair of the committee.

A motion was made by Tom Calderwood and seconded by Mike Hamilton to send CBI to the Policy Committee for review.

VOTE: 11-0-0

- C. The superintendent shared that all residents would shortly receive the district’s newsletter in the mail. It covers all bus stops, etc., as well as information on schools and district Ad Hoc committees.
- D. The superintendent has checked on a concern expressed at the last meeting regarding Study Links and Home Links and the Resource Books. The Home Links and Study Links are sent home K-5 prior to the start of any unit. These inform parents of the

upcoming concepts and skills. Resource Books are sent home to assist with home problems and resources for both students and parents.

7. **COMMITTEE REPORTS.**

- A. Buildings and Grounds Committee. Tom Calderwood reported that a new job for the committee is to meet on the Capital Asset Management Report. Select people and town managers are invited to attend. Just as the Board needs to be careful, we have to be sure that a town does not have too many members attend, thus constituting a select persons' meeting. The committee will meet once a month on this issue. They will also be meeting on roof projects and other updates.
- B. Policy Committee. Harold Grove reported for the committee. There are policies on the agenda tonight. In the future, any policies worked on by the committee will be brought to the first Board of Directors meeting of the month.
- C. Region Seven. There was a robotics presentation on August 17. MSMA will do a training on September 13 from 6:30- 8 pm. Give your names to the superintendent if you wish to attend. Calendars were given as gifts. Student/Parent handbooks were approved. Veronica Magnan is the MSMA delegate alternate for Region 7.

8. **OLD BUSINESS.**

A. First readings of the following policies:

- 1. EEA, Student Transportation Services. Harold Grove explained the revisions that were made by the committee. A motion was made by Harold Grove and seconded by Bonnie-Jean Brooks to accept the policy for a first reading as presented with revisions. Discussion followed.

VOTE: 10-1-0 (Webster)

- 2. JJIE, Drug, Alcohol, and Tobacco Use by School Students in Co-Curricular Activities. Harold Grove asked the superintendent to review the revisions made by the committee. A motion was made by Harold Grove and seconded by Bonnie-Jean Brooks to accept the policy for a first reading as presented with revisions.

VOTE: 11-0-0

B. Second readings of the following policies:

- 1. A motion was made by Harold Grove and seconded by Bonnie-Jean Brooks to approve the second reading of GAB, Job Descriptions.

VOTE: 11-0-0

- 2. A motion was made by Mike Hamilton and seconded by Bonnie-Jean Brooks to approve the second reading of IHBEA, LAU Plan. There was discussion.

VOTE: 11-0-0

- 3. A motion was made by Harold Grove and seconded by Bonnie-Jean Brooks to approve the second reading of JICK, Bullying.

VOTE: 11-0-0

9. **NEW BUSINESS.**

A. Resignations, nominations, etc.

- 1. Rolinda Hussey, Educational Technician at the High School - resigned
- 2. Inhouse transfer of Peter Garcelon to the maintenance worker position.
- 3. Consideration of approval of hiring Gail Curtis as an Educational Technician II. No vote taken/needed.
- 4. Consideration of approval of hiring Rachel Stearns/Greeley as an Educational Technician III. No vote taken/needed.
- 5. A motion was made by Twyler Webster and seconded by Tom Calderwood to

approve the appointment of Joshua Toothaker as the Middle School Boys Soccer Coach. Discussion and questions followed.

VOTE: 11-0-0

6. Transfer of Michael Garcelon to the elementary physical education teaching position K-5.
 7. Transfer of Dan Campbell to the physical education and health teaching position grades 6-12.
- B. First reading of policy GCFB-R, Recruiting and Hiring of Administrative Staff – Procedures. Harold Grove gave an update on the need for the changes in this policy. A motion was made by Tom Calderwood and seconded by Bonnie-Jean Brooks to approve GCFB-R in its first reading.

VOTE: 11-0-0

10. **EXECUTIVE SESSION.**

- A. A motion was made by Bonnie-Jean Brooks and seconded by Tom Calderwood to enter executive session for the evaluation of official(s) and an employee pursuant to 1 MRSA § 405 (6) (A).

VOTE: 11-0-0

The Board entered executive session at 8:08 pm and resumed public session at 8:29 pm. The superintendent was requested to get MSMA to do a Board training on the roles of Board members and Boardmanship for the second meeting in September.

The Board Chair has cancelled the second Board of Directors meeting in December which was scheduled for December 26, 2006.

11. **ADJOURNMENT.** The meeting was adjourned at 8:30 pm.

Respectfully submitted,