

MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56

Frankfort • Searsport • Stockton Springs

Minutes

Board of Directors Meeting

June 14, 2006 – 6:30 P.M.

Central Office - Searsport

Present: Bonnie-Jean Brooks Tom Calderwood Robert Danks
Harold Grove Michael Housman Veronica Magnan
Twyler Webster

Absent: Kimberly Ashley, Nedra Bellows (ex.), Christopher Krause

Visitors: 9

1. **CALL TO ORDER.** Chairperson Bonnie-Jean Brooks called the meeting to order at 6:33 P.M.
2. **ADJUSTMENTS TO THE AGENDA.** Under New Business, add E, 3, resignation of Katie R. Legere; J – accepting a bid for the district’s paper supply; K, accepting a bid for the district’s insurance; move I under 9B; table F, G, and H3.
3. **APPROVAL OF MINUTES.** A motion was made by Harold Grove and seconded by Twyler Webster to approve the May 23, 2006 minutes with one correction: on page 2, line 5 under “Public Participation”, change “his” to “her”. An official copy of the revised minutes will be placed in the Official Minutes Book at the Central Office.

VOTE: 7-0-0

4. **PRESENTATIONS.** None.
5. **PUBLIC PARTICIPATION.** The superintendent shared that we will honor one of our team and turned the announcement over to Harold Grove. He announced that the boys’ baseball team won the Eastern Maine Championship in a very exciting shutout game! The Board of Directors congratulated the team on their efforts. The superintendent also shared the excellent behavior of the team at a restaurant, and on their teamwork. She wishes them the best at the State Championship. The district is looking at providing a bus if there is enough interest and chaperones.
6. **REPORT FROM THE SUPERINTENDENT.**
 - A. The superintendent recognized Barbara Rehmeyer for her \$15,874 MBNA grant awarded for “Technology Integration” which will assist with the purchasing and upgrading of laptops. She also recognized Leslie Palmer for getting an MBNA grant to provide Frankfort Elementary School teachers with digital cameras. She also recognized Roxanna Morse for getting \$20,000+ in MBNA grants to purchase additional books that will supplement our curriculum at all schools.
 - B. The superintendent reviewed current enrollments.
 - C. Administrative reports were in the Board mailing. The superintendent congratulated Sharon Goguen and her special education staff for their recent State Review. We had 11 noncompliant items out of 63, many of which were wording problems on forms due to federal regulations. We were complimented on our student team

processed, the level of parent and student participation in PETs, our heterogeneous groupings, and standards movement at the high school. Two students were randomly interviewed and the review team was surprised that they not only attended all of their PETs, but also know their accommodations and transition plans.

- D. Curriculum, assessment and instruction update. The superintendent reviewed plans for the June 20, 2006 inservice day which will include K-3 training in Saxon Phonics with Julie Vinson and Christina Ellis, grades 4-5 with Barbara Danis on “Strategic Thinking”, grades 6-8 having a records/cleanup day because of their previous 2 days working with literacy, grades 9-12 continuing the work on standards and a new grading system with Gregg Palmer, music and art K-12 meeting with Mary Szwec to schedule activities for the coming year and to begin work on their curriculum, and physical education teachers working with Ruth Fitzpatrick on the physical education curriculum.
- E. Results of the Gates Foundation review. The superintendent highlighted items in the handout. She complimented the work of Gregg Palmer and his staff for their dedication and hard work. We are truly fortunate to have such outstanding professionals who have the best interests of our students at heart.
- F. Other. The superintendent and the Board discussed ways to avoid a reoccurrence of a similar incident that happened at the recent graduation ceremonies. Some ideas suggested were: 1. Have a police officer and ambulance present because of such a large crowd. 2. Have the students take a pledge to avoid having one person spoil a lovely occasion from students and other’s parents. 3. Receive their diplomas after the caps and gowns are returned after the ceremony. The Board reached consensus on having a police officer at future graduations. If Board members have other ideas, they should share them with the superintendent or at the Board retreat on June 29.

The Board of Directors complimented the superintendent, Harold Grove and Gregg Palmer on their professional attitude and composure in continuing with the ceremony after the incident.

The Chair of the Board of Directors received an invitation to attend a “Sports Done Right” event and asked our involvement. Last year Brian Corrigan took a group of students and staff to the “Sports Done Right” conference. The superintendent has forwarded the invitation to Ruth Fitzpatrick.

The Policy Committee will be looking at a revised bullying policy.

7. **COMMITTEE REPORTS.**

- A. Finance Committee. Minutes were in the Board packets.
- B. Transportation Committee. The committee reviewed the new Board policies on transportation and how to consolidate stops to cut costs. Peter Garcelon and Raymond Tucker will present their findings at a meeting scheduled for June 20.
- C. Buildings and Grounds Committee. The committee met on June 5. Their minutes are in the Board packets.
- D. Policy Committee. Harold Grove reported that there are two policies on the agenda tonight.
- E. Region Seven. Veronica Magnan was unable to attend last month’s meeting but will be there tomorrow night. The superintendent put the minutes in Board members packets. All three districts passed the WCTC budget and the WCTC Adult Education budget.
- F. Personnel Committee. Twyler Webster said that the committee discussed job

- descriptions and the tabled items.
- G. Curriculum Steering Committee. This committee will meet on June 22 to look at the Social Studies curriculum.
- H. Legislative Report. No report.

The superintendent will be sending staff an update on NCLB and the commissioner's latest information on the assessment moratorium.

Bonnie-Jean Brooks share information on the May 2006 HIPPA report.

8. **OLD BUSINESS.** None.

9. **NEW BUSINESS.**

- A. The superintendent shared that the voters passed the district's budget. A motion was made by Harold Grove and seconded by Twyler Webster that the Computation and Declaration of Votes dated June 14, 2006 and attached hereto be and it is hereby approved.

VOTE: 7-0-0

A motion was made by Harold Grove and seconded by Twyler Webster that the Computation and Declaration of Votes be entered upon the records of the District.

VOTE: 7-0-0

A motion was made by Harold Grove and seconded by Twyler Webster that a certified copy of the Computation and Declaration of Votes be sent to each of the town clerks within the district.

VOTE: 7-0-0

The Board of Directors signed the Computation and Declaration of Votes.

- B. A motion was made by Bob Danks and seconded by Veronica Magnan to approve the town assessments for 2006-07 as presented.

VOTE: 7-0-0

The Board of Directors signed the assessments for each town.

- C. The superintendent recognized Peter Garcelon for his work on the Revolving Renovation Fund grants and the follow-ups. Peter share that 59.44% or \$517,384 of the loan will be forgiven and only 40.56% or \$353,047 will need to be repaid at 0% interest over 10 years. A motion was made by Veronica Magnan and seconded by Twyler Webster to accept the Revolving Renovation Fund grant money from the State of Maine for the Stockton Springs Elementary School roof project in the amount of \$870,431.00, pending the towns' approval.

VOTE: 6-1-0 (Danks)

- D. A motion was made by Bob Danks and seconded by Tom Calderwood to authorize the Superintendent of Schools to apply for and accept grants from "No Child Left Behind" and other federal, state, and local sources.

VOTE: 7-0-0

- E. A motion was made by Bob Danks and seconded by Twyler Webster to authorize the Superintendent of Schools to offer contracts to new teachers and support staff.

VOTE: 7-0-0

- F. The following resignations were announced, with regret:

1. Julie DellaMattera, half time Gifted and Talented Coordinator.
2. Janet Blood, Library/Media Educational Technician III.
3. Katie R. Legere, French teacher.

- G. Revised job descriptions: This item was tabled.

1. Curriculum Coordinator.

2. NCLB Coordinator.
 3. School Nurse.
- H. Consideration of adding the following two sentences/paragraphs to every job description as they are revised/reviewed by the Personnel Committee: This item was tabled.
1. The “position title” shall perform other related duties as directed by the supervisor listed and/or the Superintendent of Schools.
 2. This job description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustrations describing duties shall not be held to exclude other duties not mentioned that are of a similar kind or level of difficulty.
- I. First readings of the following policies:
1. A motion was made by Harold Grove and seconded by Bob Danks to approve JL, Student Wellness, in its first reading.
VOTE: 7-0-0
 2. A motion was made by Twyler Webster and seconded by Bob Danks to approve IKFBA, Baccalaureate, in its first reading. Discussion followed. The language changes reflect student choice for their personal wishes.
VOTE: 7-0-0
 3. JJIE, Drug, Alcohol, and Tobacco Use by School Students in Co-Curricular Activities. This item was tabled.
- J. Consideration of accepting Revolving Renovation Fund grant money from the State of Maine for the Stockton Springs Elementary School roof project in the amount of \$870,431.00. Moved to C.
- K. The superintendent reviewed paper bids and recommended the bid for white paper be awarded to RICOH as \$23.94/case and all colored paper be awarded to Staple Business Advantage at \$24/case for pastels and \$46.90/case for BRITE colors. A motion was made by Bob Danks and seconded by Twyler Webster to accept the bids as outlined by the Superintendent above.
VOTE: 7-0-0
- L. The superintendent shared that a company tried to re-submit their bid at a lower rate after the bidding had closed. A motion was made by Tom Calderwood and seconded by Veronica Magnan to accept the insurance bid from Maine School Management Association at a cost of \$30,796, beginning July 1, 2006 and ending June 30, 2007.
VOTE: 7-0-0
10. **EXECUTIVE SESSION.**
- A. A motion was made by Bob Danks and seconded by Harold Grove to enter executive session for the purpose of evaluations of official and an employee pursuant to 1 MRSA § 405 (6) (A).
VOTE: 7-0-0
- The Board entered executive session at 7:45 P.M. and resumed public session at 8:32 P.M.
11. **ADJOURNMENT.** The meeting was adjourned at 8:35 P.M.

Respectfully submitted,