

# REVISED PER THE APRIL 25, 2006 BOARD MEETING

## MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 56

Frankfort • Searsport • Stockton Springs

### Minutes

Board of Directors Meeting

April 11, 2006 – 6:30 P.M.

Central Office - Searsport

Present: Kimberly Ashley      Nedra Bellows      Bonnie-Jean Brooks  
Tom Calderwood      Robert Danks      Harold Grove  
Christopher Krause      Veronica Magnan      Glenn McFadden  
Twyler Webster

Absent: Michael Housman (ex.)

Visitors: 21

1. **CALL TO ORDER.** Chairperson Bonnie-Jean Brooks called the meeting to order at 6:35 P.M.
2. **ADJUSTMENTS TO THE AGENDA.** A, B, C, and D under Report from the Superintendent will be moved to after the approval of the minutes. Add an executive session 10C for labor contract discussions between the MSAD #56 Support Staff and the MSAD #56 Board of Directors pursuant to 1 MRSA § 405 (6)(D).
3. **APPROVAL OF MINUTES.** A motion was made by Harold Grove and seconded by Twyler Webster to approve the March 28, 2006 minutes.

#### **VOTE: 9-0-1 (Krause)**

The Board Chair spoke about a possible Board retreat. It will be on the next agenda to set a date and items to be discussed.

Items moved from "Report from the Superintendent":

- A. Recognition of art students. The superintendent asked art teacher Ron Bisbee to announce the names of the students whose work was exhibited at the Center for Maine Contemporary Art. These students are Carrie Manning, Kelly Hassepelis, Katya Kanas, Summer Seekins, Rodney Whitcomb, Jeremy Sawyer, Amber Robbins, Chelsea Hammond, and Courtney Conrady. He shared that their end of the year show would be held the last week of May. Everyone is welcome to attend. The district show will be held during the day. The superintendent has asked that the students' artwork be displayed at the Central Office.
- B. Recognition of Stockton Springs Elementary School student for winning Scholastic book report contest. The superintendent recognized Kelsey MacMillan whose entry for the book Beyond Ohio Valley was selected for creativity, thoughtfulness, and technical skill over 1000 other entries. Not only did she win five free book picks, but each of her classmates will also get a free book pick.
- C. Recognition of students in the One-Act play. The superintendent asked Gregg Palmer, principal, to introduce the students. These students are Renae Curtis, Hillary Hoyt, Lisa Hudson, Allyson LaPoint, Abby Norman, Sarah Ellis, Amber Ward, Andy Hall, Brandon Johnson, Josh Pedrick, Sarah Fuller, Kenzie Mercier, Holly

Tufts, Jake Ibscher, April Pickering, Jeremy Sawyer, Mike O'Brien, Matt O'Brien, A.J. King, Charity Gillo, Katya Kanas, Chelsea Gillo, and Chelsea McLeod. The hotel informed us that our students were the best behaved and congratulated us on being ideal students.

- D. The superintendent recognized Natasha Zito as the winner of the Maine Principals Award for her academics, but also for her help with her fellow classmates. A round of applause was given to each group of students for their accomplishments.

4. **PRESENTATIONS.**

- A. Searsport District High School students and the use of technology. Laurie Rule spoke about technology and how it enhances teaching and learning, and how students use technology to demonstrate their learning. Eunice Loreda, Spanish teacher, spoke on the use of culture and foreign language. She shared both the Spanish rubric and the technological rubric for the project. Students had an opportunity to correct/revise their projects based on what they learned. Many made revisions, which produced a better product. The Board of Directors viewed two presentations.
- B. The Four-Year-Old Program. Sharon Goguen, Director of Special Services, discussed the four-year-old program, which is open to all four-year-olds in all three towns. There are three classes: two are housed at the Head Start building, and one is housed at Searsport Elementary School. All of the classes will be housed at the Searsport Elementary School starting in the fall of 2006. Teachers will be able to collaborate together; Head Start in the morning and the four-year-old program in the afternoon. We will be able to mix students. Our four-year-olds are getting the highest quality literacy program in the nation. We get reimbursed for each four-year-old student as with K-2 students on EPS. We had 42 students this year. Discussion and questions followed. There were no comments on travel to the four-year-old program or on being at one different school from the other towns. Parents bring students and/or ride the buses. A DVD is available to give people insight into the program. It has a parent component. For every \$1 spent on early childhood education, there is a \$60-140,000 savings in the future.

5. **PUBLIC PARTICIPATION.** None. Kim Ashey left the meeting.

6. **REPORT FROM THE SUPERINTENDENT.**

- A. Recognition of art students. Done earlier.
- B. Recognition of Stockton Springs Elementary School student for winning Scholastic book report contest. Done earlier.
- C. Recognition of students in the One-Act play. Done earlier.
- D. Recognition of the winner of the Maine Principals Award. Done earlier.
- E. 2006-07 Budget. The superintendent continued with her report and reviewed each of the items 1 and 2 under E. She reviewed each of the backup materials (school closing process, cost savings of closing the Central Office, job descriptions, list of middle school classes, etc.) in their packets and answered questions.
1. Questions answered/ information requested from the April 4, 2006 Board meeting:
    - List of Middle School classes with class sizes, student/teacher ratios, etc.
    - Number of students in multiage from Frankfort and Stockton Springs.
    - Social Worker's salary - done 4/4/06.

- ❑ Stipends K-12 – done 4/4/06.
- ❑ Cost savings if the ELA wing is closed at the high school. We are still working on this.
- ❑ Cost savings if the Central Office is closed.
- ❑ The process for closing a building in a school district.

2. Results of the 2006 Community Budget Questionnaire.

A motion was made by Bob Danks and seconded by Nedra Bellows to approve \$9,848,342 as the amount for the 2006-07 school budget.

**VOTE: 7-2-0 (McFadden, Webster)**

The Board discussed enrollment changes with no changes on teaching staff or administrators. Other comments were made in support of the budget. What are we getting for the dollars? What is the percent change over last year? What about our work to get out of Priority School status?

A motion was made by Bob Danks and seconded by Nedra Bellows to approve the Adult Education budget in the amount of \$83,228.00 for the 2006-07 school year. It was clarified that the enrichment program is self-supporting.

**VOTE: 7-2-0 (McFadden, Webster)**

A motion was made by Bob Danks and seconded by Tom Calderwood to approve the School Nutrition budget in the amount of \$536,533.00 for the 2006-07 school year.

**VOTE: 7-2-0 (McFadden, Webster)**

- F. The superintendent reviewed the April 3 enrollment numbers.
- G. The superintendent asked if there were any questions/comments/discussions regarding any of the administrative reports.
- H. “Statement on College Readiness”. The superintendent shared that usually colleges do not agree, but in this case, all seven universities in Maine agree that a high school transcript needs to reflect four years of English courses incorporating a variety of subjects, four years of math with a last year of quantitative and algebraic reasoning, three years of laboratory science and technical writing of reports, three years of history and social science emphasizing primary and secondary texts and research, and two years of a foreign language other than English. Discussion followed. The Board Chairperson requested that all members of the Board get a copy of the PowerPoint presentation given to members of the district’s Curriculum Steering Committee.

7. **COMMITTEE REPORTS.**

- A. Finance Committee. Minutes are in the packets. The Board Chairperson shared that if LD 1381 passes, a first year teacher would receive a minimum \$27,000 salary in the fall of 2006. One of our first year teachers will receive \$27,414 under the current contract.
- B. Transportation Committee. Nedra reported that the minutes are in the packets.
- C. Buildings and Grounds Committee. Tom Calderwood reported that the minutes are in the packets. Parent issues are being addressed. Another Board member disagreed. The superintendent clarified that items in the Capital Asset Management Report have not been done, but other maintenance items for the five-year plan of 2003 have been completed. Twyler Webster left the meeting at 7:43 P.M.
- D. Policy Committee. Harold Grove reported that there are two policies on tonight’s agenda for first readings.
- E. Region Seven. Glenn McFadden reminded Board members of the joint Board meeting to be held on April 27. There needs to be a quorum from each of the three Boards. Board members said whether they would be there or not.

F. Personnel Committee. Chris Krause reported that the committee met this evening. The Community Librarian hours have been picked up by the Adult Education Program Assistant to a maximum of 27 hours/week. Head teacher positions were continued for the 2006-07 school year at \$1800/year. Administrative pay shows increases for everyone. The committee recommends a market adjustment for Brian MacFarland of 9% as we are trying to bring that position inline with other area positions. A motion was made by Tom Calderwood and seconded by Harold Grove to approve administrative salaries for 2006-07 as follows:

- Sharon Goguen, Director of Special Services, \$69,681 (4%)
- Gregg Palmer, High School Principal, \$63,131 (4%)
- Brian Corrigan, Middle School Principal, \$58,881, (4%)
- Janice Toomey, Principal at Searsport Elementary School, \$55,068 (4%)
- Tina Boone, half-time principal at the Frankfort Elementary School, \$26,262 (4%)
- Barbara Danis, half-time principal at the Stockton Springs Elementary School, \$26,262 (4%)
- Ruth Fitzpatrick, Dean of Students, \$53,362 (4%)
- Andre Bella, Adult Education Director, \$29,868 (4%)
- Agnes Nelson, Food Service Director, \$33,384 (4%)
- Peter Garcelon, Director of Maintenance and Transportation, \$41,660 (4%)
- Brian MacFarland, Business Manager, \$50,000 (9%)
- Marilyn Stumpff, Administrative Assistant, \$34,200 (16.44/hour, 4%)
- Diane Libby, Accounting Assistant, \$32,448 (15.60/hour, 4%)
- Robert Bradford, Technology Director, \$50,076 (4%)
- Harold Grove, Technology Assistant, \$28,122 (13.52/hour, 4%)
- Suanne Larrabee, Curriculum Secretary, \$28,122 (13.52/hour, 4%)

**VOTE: 7-1-0 (McFadden)**

- G. Curriculum Steering Committee. Will meet on April 13, 2006. The superintendent reminded Board members to read the necessary backup material prior to the meeting.
- H. Legislative Report. Bonnie-Jean Brooks shared information on LD 1381, teacher salaries.
- I. Superintendent Evaluation Committee. Chris Krause met with the committee. He wants to cover the collation process in executive session.

8. **OLD BUSINESS.**

A. Second readings of the following policies:

1. A motion was made by Harold Grove and seconded by Bob Danks to approve KF, Community Use of School Facilities, for its second reading.

**VOTE: 8-0-0**

2. A motion was made by Harold Grove and seconded by Bob Danks to approve KF-E, MSAD #56 Building and Grounds Request Form, for its second reading.

**VOTE: 8-0-0**

3. A motion was made by Tom Calderwood and seconded by Bob Danks to approve EEA, Student Transportation Services, for its second reading.

**VOTE: 8-0-0**

Changes in this policy need to be addressed with parents prior to the start of the next school year. Perhaps notices should be placed in the budget book, newspapers, etc.

B. Other budget discussions.

1. Regionalization. Some suggestions include purchases, what are other districts doing, using the ATM with the other two schools, cooperation in bus maintenance, going out to bid together on certain items, professional development opportunities. The superintendent reminded the Board that they requested a meeting with SADs 34 and 3, and Region 7 on ways the districts may regionalize. The superintendent also shared information on a meeting attended this morning concerning Regionalization. Items discussed included the purchase of vehicles, tires, and other services.
  2. Ad Hoc Committee. The superintendent reminded the Board that an ad hoc committee is established for a specific purpose, and once that purpose is met, the committee is dissolved. She asked for input from the Board on how they wish to approach the restructuring of our schools. The Board reviewed and gave various types of input to the Ad Hoc Committee. One Board member suggested waiting until we see if receive money for the school projects from the Revolving Renovation Grant fund and then pursue this. If we get the results, the superintendent will put this committee on a future agenda.
- C. Busing discussion/issues as requested by the Board of Directors on March 21, 2006:
1. Specifications for contracted bus services. The superintendent shared that the Transportation Committee and Peter Garcelon created the specifications for contracted bus services. The Board added that a bus should not be down more than two days for maintenance. They would like to see child protective checks done. The Director of Transportation will get Harvey Boatman to review our list and make suggestions. With Harvey's approval, we will go out to bid for contracted bus services to see if there is a savings.
  2. Cost/benefit analysis of changes in bus routes and/or procedures. Peter handed out a report.

9. **NEW BUSINESS.**

- A. A motion was made by Harold Grove and seconded by Nedra Bellows to approve an overnight trip to Camp Kieve by the eighth graders June 1-2, 2006. There was discussion and questions. Selected ninth graders will come along as leaders, to bridge the transition from middle school to high school. These future 10<sup>th</sup> graders will serve as mentors to our 2006-07 mentors.

**VOTE: 8-0-0**

- B. A motion was made by Harold Grove and seconded by Bob Danks to approve a REACH trip to Camp Jordan in Ellsworth on June 1-2, 2006.

**VOTE: 8-0-0**

The Board noted that they expect to see the report forms done on time.

- C. A motion was made by Chris Krause and seconded by Bob Danks to approve a trip by the SDHS Band and Chorus for an overnight trip to Canobie Lake Park on May 27-28, 2006.

**VOTE: 8-0-0**

- D. A motion was made by Bob Danks and seconded by Nedra Bellows to approve a request from Chris Goosman for a one month unpaid leave of absence from May 20, 2006 to June 20, 2006 (the end of the school year). The superintendent will notify Chris Goosman that during this time, Chris will go on COBRA for the insurance.

**VOTE: 8-0-0**

- E. First readings of the following policies:

1. A motion was made by Bob Danks and seconded by Harold Grove to approve GBGE, Return to Work & Light-Duty Assignments, for a first reading. The

superintendent shared that this is a requirement of all districts now. She noted the last sentence in the second paragraph.

**VOTE: 8-0-0**

2. A motion was made by Harold Grove and seconded by Bob Danks to approve EFE, Competitive Food Sales, for a first reading. The Board had a lively discussion on this policy. The superintendent will look up items regarding a teacher purchasing food and giving it out to students.

**VOTE: 8-0-0**

There will not be a special Board meeting on April 18, 2006. The second regular Board meeting of the month will be on April 25. Remember the joint Board meeting on April 27, 2006, with dinner beginning at 6 P.M.

10. **EXECUTIVE SESSION.**

- A. Employment of officials/appointees/employees pursuant to 1 MRSA § 405 (6) (A).
- B. Evaluations of official and an employee pursuant to 1 MRSA § 405 (6) (A).
- C. Labor contract discussions between the MSAD #56 Support Staff and the MSAD #56 Board of Directors pursuant to 1 MRSA § 405 (6)(D).

A motion was made by Bob Danks and seconded by Harold Grove to enter executive session for the above (A, B, and C) purposes. Glenn McFadden left the meeting.

**VOTE: 7-0-0**

The Board entered executive session at 8:41 P.M. and resumed public session at 9:27 P.M. The Board took no action on A and B. On C, the Board will go to arbitration to deal with the labor dispute.

11. **ADJOURNMENT.** The meeting adjourned at 9:28 P.M.

Respectfully submitted,